

Issued: 12 December 2016

Changes to Draft Airworthiness Organisation Expositions (MOE and CAME) and Manuals (MOM) provided by the CAA

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	Not primarily affected
Air Traffic:	Not primarily affected
Airspace:	Not primarily affected
Airworthiness:	EASA Part 145, Subpart F maintenance organisations and Continuing Airworthiness Management Organisations (CAMO)
Flight Operations:	Not primarily affected
Licensed/Unlicensed Personnel:	Not primarily affected

1 Introduction

- 1.1 The CAA is changing its approach to specimen expositions (known as "Anybodys") that it provides on its website for organisations to use.
- 1.2 Organisations are required to produce, maintain and be able to use their own exposition(s) in order to obtain an organisation approval. The CAA has provided specimen expositions to assist organisations with this task, to help standardise the approval process. These specimen expositions have become out of date and no longer adequately fulfil the purpose that they were originally intended to serve. This Information Notice (IN) provides the details of the changes to the guidance material the CAA now provides.

2 Part 145 Organisations

- 2.1 The CAA has decided to withdraw the specimen exposition for Part 145 and to utilise the guidance material provided in the EASA document "*user guide for Maintenance Organisation Exposition*" available on the EASA website.
- 2.2 The EASA "*Foreign Part 145 approvals - user guide for Maintenance Organisation Exposition*" (reference: [UG.CAO.00024-00x](#)) should be used by organisations to aid the development of their Maintenance Organisation Exposition (MOE). It should be used in conjunction with requirements set out in Part 145.A.70 (MOE). The CAA recommends that the guidance document is used to ensure the MOE remains up to date.

- 2.3 The EASA user guide content was initially established for use by Part 145 organisations located outside the EU and does not fully reflect the scope of work and range of privileges that an organisation within the EU may hold. The CAA has produced a **guidance document** that addresses these differences and that should be used in conjunction with the user guide.
- 2.4 The EASA document provides guidance on the points which should be addressed in the MOE. It does not remove the need for the author/reviewer to have a comprehensive knowledge of the EASA Regulations. The content of the exposition must address all applicable elements of the Regulation.
- 2.5 CAA Airworthiness surveyors will also use the same documents when reviewing expositions; to ensure a standardised, consistent approach to the content of the MOE.
- 2.6 Organisations should familiarise themselves with the contents of these documents. No immediate action is required as a result of this change; however, it is recommended that organisations take this opportunity to review and update their MOE during their current audit cycle.

3 Part M Subpart G and Subpart F Organisations

- 3.1 The specimen exposition/manual for Part M Subpart G Continuing Airworthiness Management Organisation (CAMO) and Subpart F Maintenance Organisations have been replaced with new, up to date, simplified versions. The documents provide better guidance on the required contents of the exposition/manual.
- 3.2 Organisations should familiarise themselves with the contents of these documents. No immediate action is required as a result of this change; however it is recommended that organisations take this opportunity to review and update their exposition/manual during their current audit/review cycle.

4 Implementation

- 4.1 The user guide, guidance document specimen exposition and maintenance organisation manual are available on the EASA and CAA websites.

“Foreign Part 145 approvals - user guide for Maintenance Organisation Exposition” (reference: [UG.CAO.00024-00x](#)) can be found on this linked page.

[CAA guidance document](#)

[Continuing Airworthiness Management Exposition CAME](#)

[Subpart F Maintenance Organisation Manual](#)

5 Queries

- 5.1 Any queries or requests for further guidance as a result of this communication should be addressed to FSTechnicalSupportTeam@caa.co.uk.

6 Cancellation

- 6.1 This Information Notice will remain in force until further notice.