

Issued: 23 October 2014

AOC ACCOUNTABLE MANAGER COURSE

This Information Notice contains information that is for awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	<i>Not applicable</i>
Air Traffic:	<i>Not Applicable</i>
Airspace:	<i>Not Applicable</i>
Airworthiness:	<i>Not applicable</i>
Flight Operations:	This course is suitable for AOC Accountable Managers and those seeking to hold such a post, including Aviation Authorities' Inspecting staff
Licensed/Unlicensed Personnel:	<i>Not Applicable</i>

1. Introduction

1.1 CAA International would like to announce the availability of this training course title.

2. Scope

2.1 This course will mainly be of interest to AOC Accountable managers or those seeking to hold such a post. National Aviation Authority Inspecting staff may also find this course beneficial.

2.2 This course provides delegates with the requirements and expectations of an AOC Accountable Manager. Delegates will be introduced to the appropriate regulations that apply to AOC holders and will benefit from a greater understanding their responsibilities. The course is based on ICAO, EU, EASA & UK CAA documentation and requirements.

2.3 By the end of this one day course participants will have a greater understanding of the regulations that apply to AOC holders in relation to their own responsibility for ensuring compliance within their own organisation. Delegates will be better prepared for the 'Form 4' interview.

2.4 Key Topics

- Regulatory requirements
- Regulatory compliance
- Regulatory developments
- Safety Management
- Quality Assurance
- Communication
- Team Management
- Standards and Procedures

3. Further Info

- 3.1 This course takes place in CAA Aviation House at London Gatwick and has availability on Tuesday 2 December 2014. We recommend you book now to avoid disappointment.
- 3.2 For more information on the course please refer to the course description available from www.caainternational.com
- 3.3 Other CAAi course titles that may be of interest are:
- Basic Safety Management Systems 19-21 November 2014
 - Audit Techniques Course 24 - 28 November 2014
 - Risk Monitoring Safety Performance 13 – 14 January 2015
 - FSTD Technical Evaluations 24 – 25 February 2015
 - FSTD Compliance Monitoring 26 – 27 February 2015

4. Queries

- 4.1 Any queries as a result of this communication should be addressed to:

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- 4.2 CAA International Ltd is a wholly owned subsidiary of the UK Civil Aviation Authority.

5. Cancellation

- 5.1 **This Information Notice shall remain in force until 1 December 2014.**

CAA International is the commercial gateway to the expertise of the UK CAA offering training, exams and consultancy services. Our training courses are available to both aviation authorities and industry globally. We are committed to ensuring excellence in our courses and our accreditation to the globally recognised **ISO 9001:2008** standards is testament to our dedication to providing high quality training services.

CAA International is accredited by the British Accreditation Council (BAC) for Independent Further and Higher Education as a non-collegiate provider. The BAC is a UK Border Agency approved body.

