



Miscellaneous

No: 1402

Regulation (EU) No. 2015/340

Publication date: 09 July 2020

**General Exemption E 5111**

---

**COVID-19 – ATCO On-the-Job Training Instructor (OJTI) Extension to Training Privileges**

- 1) In response to the exceptional circumstances caused by the Covid-19 outbreak and in line with the European Union Aviation Safety Agency (EASA) guidance, the Civil Aviation Authority ('the CAA'), on behalf of the United Kingdom and pursuant to article 71(1) of Regulation (EU) No. 2018/1139, exempts Air Traffic Controllers (ATCOs) holding an OJTI endorsement from the requirement of Regulation (EU) No. 2015/340 ('the Air Traffic Controllers' Licensing and Certification Regulation'), Annex I, ATCO.C.010(b)(2).
- 2) This exemption is subject to the following conditions:
  - a) The **OJTI and Unit Endorsements** must be valid on or after 16 March 2020 and before 31 October 2020.
  - b) The OJTI privilege cannot be a temporary OJTI authorisation.
  - c) A period of consolidation on the relevant Unit endorsement prior to the provision of OJTI is required and will be agreed with the CAA Air Traffic Services (ATS) inspector.
  - d) The period of consolidation referred to in paragraph 2(c) must be mutually agreed between the Air Navigation Service Provider (ANSP) and the holder of the OJTI endorsement.
  - e) The UK CAA must grant approval before an ATCO can make use of this exemption.
  - f) Where use of this exemption is approved, the holder must retain a copy of the email confirmation of approval with the licence.
- 3) This exemption has effect from the date it is signed until 31 January 2021, both dates inclusive, unless previously revoked.

J Overall  
for the Civil Aviation Authority

09 July 2020

**Explanatory Note:**

Regulation (EU) No. 2015/340 ('the Air Traffic Controllers' Licensing and Certification Regulation'), Annex I, ATCO.C.010(b)(2) states:

'Holders of an OJTI endorsement shall only exercise the privileges of the endorsement if they have exercised for an immediately preceding period of at least six months the privilege of the valid unit endorsement, in which instruction will be given.'

This exemption is to assist Air Traffic Control (ATC) Units that have needed to temporarily reduce staffing levels for the COVID-19 crisis. The aim is to assist units to re-commence training without all ATCOs with OJTI endorsements first having to complete a six-month operational period prior to commencing OJT instruction.

This exemption is specifically for experienced ATCOs with OJTI endorsement that may have been furloughed and therefore temporarily non-operational for the required period due to the COVID-19 crisis. It does not include ATCOs issued with a temporary OJTI authorisation. In these instances, the ANSP will need to seek advice from their CAA Air Traffic Services (ATS) Inspector.

ANSPs must ensure that any request to use this exemption is subject to a risk assessment and the justification is required to be submitted to the UK CAA for approval prior to the requirement to request use of this exemption.