

Examiners Record – FI/TRI/IRI/SFI/STI (H) Assessment of Competence



Please complete this form online (preferred method) then print, sign and submit as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink.

Unique No. (to be completed by CAA)

Please read attached Guidance Notes before completing this form.

FALSE REPRESENTATION STATEMENT

It is an offence under Article 256 of the Air Navigation Order 2016 to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine up to £5000, and on conviction on indictment with an unlimited fine or up to two years imprisonment or both.

1. Applicant Details

To be completed by the Applicant

Candidate Name CAA reference number:

2. AoC Details

To be completed by the Applicant

Type of AoC: Location: Date:
 A/C or STD reg & type: Take off: Landing: Flight time:
 Type (including variants).....
 FSTD Identification Number of simulator used (which must be approved in accordance with Commission Regulation (EU) 1178/2 as amended):
 Competent Authority issuing Qualification Certificate for the simulator:
 Date flying training completed:

SECTION 1: Theoretical Knowledge Oral	Pass	Fail	Question(s) asked/Observations
1.1 Air Law			
1.2 Aircraft General Knowledge			
1.3 Flight Performance and Planning			
1.4 Human Performance and Limitations			
1.5 Meteorology			
1.6 Navigation			
1.7 Operational Procedures			
1.8 Principles of Flight			
1.9 Training Administration			

SECTION 2: Pre-Flight Briefing	Pass	Fail	Observations
2.1 Visual Presentation			
2.2 Technical accuracy			
2.3 Clarity of Explanation			
2.4 Clarity of Speech			
2.5 Instructional Technique			
2.6 Use of Model and Aids			
2.7 Student Participation			

SECTION 3: Flight	Pass	Fail	Observations
3.1 Arrangement of Demo			
3.2 Synchronisation of Speech with Demo			
3.3 Correction of Faults			
3.4 Aircraft Handling			
3.5 Instructional Technique			
3.6 General Airmanship and Safety			
3.7 Positioning and use of airspace			

SECTION 4: ME Exercises (for AoC TRI for MEH)	Pass	Fail	Observations
4.1 Actions following an engine failure shortly after take-off			
4.2 SE approach and go-around			
4.3 SE approach and landing			

SECTION 5: Post Flight Debriefing	Pass	Fail	Observations
5.1 Visual Presentation			
5.2 Technical Accuracy			
5.3 Clarity of Explanation			
5.4 Clarity of Speech			
5.5 Instructional Technique			
5.6 Use of Model and Aids			
5.7 Student Participation			

SECTION 6: Lecture	Pass	Fail	Observations
			Lecture Topic:
2.1 Visual Presentation			
2.2 Technical accuracy			
2.3 Clarity of Explanation			
2.4 Clarity of Speech			
2.5 Instructional Technique			
2.6 Use of Training Aids			

3. APPROVED TRAINING ORGANISATION	
Approved Training Organisation (ATO):	ATO Approval No:
Competent Authority issuing approval:	
Recommended for AoC by:	

4. RESULT

Tick appropriate box Pass

Fail Partial

Retest Requirement: Rating Revalidated Until (if applicable):

I have received information from the applicant regarding their experience and instruction and certify that this complies with the requirements of EASA Part-FCL.

Examiner's Name: Examiner's No.:

Examiner's Signature:..... Date:.....

Authorising Competent Date of Examiner UK briefing (if applicable):.....

...

5. ASSESSMENT OF COMPETENCE – NOTICE OF FAILURE

To be completed by examiner

You are hereby notified that you have failed the for the following reasons:

.....
.....

In accordance with Part FCL an Approved Training Organisation shall determine and deliver the required refresher/remedial training

Minimum training recommended by the Examiner:

.....

I understand that I have failed the items notified above.

I understand that I may not exercise the privileges of my..... following the failure of this test, check or assessment of competence until the successful completion of training and a further test, check or assessment

Received (Applicant) Signature: Date:

PLEASE REFER TO FALSE REPRESENTATION STATEMENT ON PAGE 1

Civil Aviation Authority Regulation 6

Regulation 6(5) of the Civil Aviation Authority Regulations 1991 provides as follows: Any person who has failed any test or exami

Examiners Record - Helicopter Instructor Test/Check Schedules – GUIDANCE NOTES

Instructor Form 1, 2 or 3 as appropriate should be sent to Aviation House, together with the Examiner's Record, a copy of which must be retained by the FIE for 5 years. As part of the CAA duty of oversight a CAA Inspector may inspect examiner's records.

a) Initial FI(R) Skill Test

- Primary air exercise: lesson from PPL syllabus, notified on the day of the AoC.
- Ground: Pre-flight brief and debrief, prepared lecture (notified minimum 2 days earlier), theoretical knowledge questions

b) FI(R)&FI Revalidation/Renewal(SE privileges only)

- Primary air exercise; lesson from PPL syllabus or type rating syllabus, notified on the day of the AoC.
- Ground: as schedule a) above.

c) Removal of "No IF" restriction

- Primary air exercise: lesson from IF syllabus, notified on the day of the AoC.
- Ground: Theoretical Knowledge questions on basic and applied IF and instruction. Lecture IF subject.

d) FIC Initial Authorisation (Roles: Applicant as FIC instructor, CAA SE as student FI)

- Primary air exercise: lesson from FIC syllabus, notified on the day of the AoC.
- Ground: Pre-flight brief, prepared lecture (notified minimum 2 days earlier), Theoretical Knowledge questions on SE operation and instruction.
- If SE & ME privileges, Theoretical Knowledge questions must include ME operation and instruction.

e) FIC Re-authorisation

- As Schedule d) above.

f) TRI Initial Skill Test Revalidation/Renewal

- Primary air exercise: lesson from type rating syllabus, notified on the day of the AoC.
- Secondary air exercises: Mandatory items from Section 4.
- Ground: Prepared lecture (notified minimum 2 days earlier) , pre-flight brief and Theoretical Knowledge questions on SE/ME operation and instruction as appropriate.

g) Addition of instructor privilege

- Primary air exercise: lesson from ME/SE Type Rating syllabus as appropriate, notified on the day of the AoC .
- Secondary air exercises: items of handling techniques.
- Ground Theoretical Knowledge questions on ME/SE operation and instruction.

h) IRI

- Primary air exercise: lesson from IR syllabus.
- Secondary air exercises from Section 4 as applicable.
- Ground: Prepared lecture (notified minimum 2 days earlier), pre-flight brief and Theoretical Knowledge questions on applied IF and instruction.

At least two questions from each subject (requiring a 10-15 minute answer) should be asked for initial and renewal applicants if not covered by lecture. For revalidation applicants one question from each subject minimum, more if lack of subject knowledge is suspected.

For TRI applicants the TK questions should be relevant to the type being operated.

The required Lecture should last no longer than 45 minutes.