

# REPORT OF OPERATIONAL DUTY IN EXCESS OF SRATCOH

Please complete this form online and submit through your management chain, using the email buttons as appropriate, to the CAA.



## 1. DUTY DETAILS

Air traffic control unit name: .....

Controller name: ..... Watch (if applicable): .....

On duty as: ..... Operational position: .....

Start time of shift: ..... Actual finish time of shift: .....

Start time of operational duty: ..... Time operational duty ceased: .....

SRATCOH breach details - CAP 670 reference(s): .....

NARRATIVE (Give additional relevant information):

Date: .....

## 2. ATC SUPERVISOR REPORT

NARRATIVE (Give reasons for variation):

Name of ATC Supervisor: ..... Date: .....

## 3. LOCAL MANAGEMENT ACTION

Name of Local Manager: ..... Date: .....

## 4. SUBMISSION INSTRUCTIONS

After completion please email a copy of the form to [asddocs@caa.co.uk](mailto:asddocs@caa.co.uk) by clicking on the button below (a signature is not required)