

Flight Radiotelephony Operators Licence (FRTOL) PRACTICAL TEST REPORT FORM



This form is for use by FRTOL Examiners when conducting FRTOL Practical Tests. See Guidance notes.

1. CANDIDATE DETAILS

CAA Personal reference number (if known):

Forename(s): Surname:

2. FRTOL PRACTICAL TEST SYLLABUS

Section 2: General Phraseology, References and Procedures

2.1	CAA FRTOL Licensing Requirements CAP413
2.2	General Phraseology
2.3	Mandatory and required Readbacks
2.4	Standard Phrases (Use of Wilco, Roger etc.)
2.5	Aircraft callsigns Placement Abbreviations Student
2.6	Station callsigns (AGCS / AFIS / ATC)
2.7	Phonetic Alphabet Saying of numbers
2.8	Response to Traffic Information

Section 3: Departure Procedures

3.1	Test Transmissions Readability Scale
3.2	ATIS Startup Airfield information Taxi
3.3	Holding (ground) Runway incursion risk
3.4	Departure Clearance (Controlled Aerodrome)
3.5	Clearances regarding runways (inc. conditional)
3.6	'Ready for departure' transmission
3.7	Procedure differences – AGCS AFIS ATC
3.8	SAFETYCOM Unattended aerodrome procedures
3.9	Frequency Changes - Ground/Tower/Approach

Section 4: Arrival and Circuit Procedures

4.1	Initial call and request Passing of details
4.2	Joining Procedures - Aerodrome Information / ATIS
4.3	Overhead / Circuit / Direct Join transmissions
4.4	Orbit Extend Hold (Controlled Aerodrome)
4.5	Clearances regarding runways (inc. Land after)
4.6	Go Around / Runway Occupied
4.7	Procedure differences – AGCS AFIS ATC
4.8	SAFETYCOM Unattended aerodrome procedures
4.9	Frequency Changes – Approach/Tower/Ground

Section 5: Enroute Procedures

5.1	Frequency Changing (request / changing to)
5.2	Initial Call and Request
5.3	Enroute call (reply to 'pass your message')
5.4	UK Flight Information Services
5.5	MATZ / ATZ Penetration
5.6	Control Zone (CTR) / Control Area (CTA) Transit
5.7	SSR Operating Instructions Freq Monitoring Codes
5.8	Radio / Transponder Mandatory Zones
5.9	SVFR Clearances
5.10	Danger Areas – DAAIS DACS
5.11	Procedural Position Reports

Section 6: Emergency, Abnormal and Lost Procedures

6.1	Distress (MAYDAY) - Definitions and transmission
6.2	Urgency (PANPAN)-Definitions and transmission
6.3	Mayday Relay – Responsibilities and transmission
6.4	Uncertainty of Position – Position Fix
6.5	Uncertainty of Position – VDF
6.6	Frequencies to use for Emergency Calls (Inc. 121.5)
6.7	Priority of transmissions
6.8	Cancellation of Emergency
6.9	Training Fix Practice Urgency
6.10	Radio Failure (procedures and actions)
6.11	SSR Emergency Codes – 7700 7600 7500

Section 7: Record of Scenario Based Questions:

Please specify:

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3. TEST DETAILS AND RESULT

Date of Test:	Test Route:
Result: Pass Fail	ELP Level 6 Yes No Not Assessed
Hot Topic subject (if applicable)	Section/Item(s) failed:.....
FRTOL Examiner name:	CAA Reference No:

Flight Radiotelephony Telephony Operators Licence (FRTOL) PRACTICAL TEST REPORT FORM

GENERAL GUIDANCE

1. This form must be completed by the FRTOL Examiner conducting the FRTOL Practical Test.
2. Each test item passed should be annotated with a tick. Failed items should be annotated with a X and listed in section 3.
3. Item numbering in sections 2 – 6 mirror the training syllabus items recorded on form SRG1171.
4. The Practical Test must include the mandatory assessment items identified in sections 2, 3, 4, 5 and 6 by grey shading. One item from 6.1, 6.2 or 6.3 and one item from 6.4 or 6.5 must be examined during the flight element of the test.
5. In addition to the mandatory items, the FRTOL Examiner must include a selection of optional assessment items from the test report form.
6. A brief description of the scenario-based questions asked should be listed in section 7.
7. The test route noted in section 3 must include departure and destination airfields and any turning points.
8. The Hot topic given will be recorded by the FRTOL Examiner in section 3.
9. Failure of more than two items in any one section, or more than three items overall must be regarded as a test fail. (Each question in section 7 counts as one item).
10. In the event of a candidate failing the test, the FRTOL Examiner must list the item(s) failed in section 3 and then complete form SRG 2129.
11. On completion of a successful test, form CAA5003 must be completed and given to the candidate for submission to the CAA.
12. FRTOL Examiners must retain a copy of this report in accordance with CAP2118.