

DANGEROUS GOODS TRAINING APPROVAL SCHEME

APPLICATION FOR INSTRUCTOR APPROVAL - PART 2 TRAINING COMPETENCE

- 1 The application form should be completed fully; failure to do so may result in its return for re-submission or a delay in the processing of the application.
- 2 Applications must be accompanied by the fee shown in the CAA Official Record Series. This is available on our website: www.caa.co.uk/ors5. Failure to send in the correct fee will result in the application not being processed. Payment can be accepted by cheque or credit card. If by credit card please complete form [SRG 2812](#). Cheques should be made payable to: Civil Aviation Authority. All fees are net, i.e. exclusive of bank charges or currency exchange rates.
- 3 The completed form(s) and fee should be sent to: Dangerous Goods Office, Civil Aviation Authority, Aviation House Gatwick Airport South, West Sussex, RH6 0YR. Fax no.: +44(0)330 022 1915 e-mail: dgo@caa.co.uk.
- 4 If you have any queries concerning this form please contact the Dangerous Goods Office on telephone no. +44 (0) 1293 573800 or by using the fax number or e-mail address given in paragraph 3 above.

The Instructor's Approval is in two parts: Part 1 - technical knowledge; and Part 2 - training competence. Part 2 consists of demonstrating competence across the standards for Instructors given in CAP 483. This includes delivering a training programme and completing a portfolio of competence. Completion of Part 2 leads to the award of the Instructor's Approval.

On receipt of this application form the Dangerous Goods Office will arrange for the Training Approval Scheme Consultants to contact you to discuss what is necessary to achieve Part 2 of the Approval.

I hereby apply for Part 2 of the Instructor's Approval.		
Name of person applying:		
Training Organisation (if relevant):		
Address:		
Tel no.:	Fax no.:	E-mail address:

Tick

- I have read B3.4 of CAP 483 (Guidelines on Training for the Transport of Dangerous Goods by Air) and understand that evidence is needed to show competence across the standards for instructors.
- I understand that I will need to be observed delivering a training programme at least once, but that if the training consultants determine that I need to be observed more than twice, I will need to submit a new application form and fee to the CAA; the proposed title/type/dates/location are:

Course Title/Type of Course	Dates	Location

The training I intend to give will / will not* include in-depth instruction on Class 7.

I understand that once I have been observed implementing a training programme, a maximum period of six months is allowed in order to complete the instructor approval process. After that period a new application form and fee will need to be submitted to the CAA (unless otherwise agreed with the training consultants).

Attached is a cheque for the amount due. / Please charge the amount due to my credit card, the details of which are shown on the attached form **SRG 2812**. *

N.B Part 1 qualified instructors need to be shadowed (by Part 2 qualified instructors) until full Part 2 Instructor Approval has been achieved by the applicant.

Signature:

Date:

(* delete as appropriate)